

## Job Description

### Graphic Designer

Required to join our in-house studio team.  
To deliver quality creative advertising and marketing material.

#### Main job responsibilities

To work as part of our studio team in processing a high volume of advertisements on a daily basis, create new design work for prospective clients and to deliver innovative, creative, marketing solutions.

#### Job role includes:

- Setting and processing recruitment advertisements on a daily basis, working to tight deadlines and meeting the client's brief.
- Liaising with the Account Management team to ensure that the briefs are met and interpreted correctly.
- Advising on creative solutions for advertising and marketing projects.
- Attending brain storming and briefing sessions, giving positive input and offering creative ideas.
- Providing visual concepts for prospective new clients.
- Working on various marketing projects for print or digital requirements.

#### Skills required:

- Competence of working with InDesign CS2, Illustrator and Photoshop.
- Working knowledge of Flash, HTML, CSS and Dreamweaver would be beneficial for front end design.
- Ability to work to tight deadlines and under pressure.
- Ability to communicate effectively with colleagues.
- Innovative thinker able to develop creative solutions for marketing projects.
- Self motivated.
- Good team player.
- Highly literate, with a good eye for detail.

#### Summary

The Graphic Designer needs to be a self motivated, creative thinker who can work as part of a team to deliver innovative and creative solutions. They must be able to handle the mundane daily tasks as well as the complex marketing projects and must take a professional approach to each and every task. They will be able to communicate their ideas and develop concepts to final completion, applying attention to detail and a high level of accuracy.